



# YHDP PROJECT APPLICATION OVERVIEW

## Overview

The Michigan Balance of State Continuum of Care (MIBOSCOC), additionally known as MI-500, is an awardee of the Youth Homelessness Demonstration Program (YHDP) Round 7 from the US Department of Housing and Urban Development to support the efforts of MIBOSCOC to end youth homelessness within its 61 member counties.

At this time, MIBOSCOC will conduct a “local application process” to determine which potential housing projects will be submitted to HUD for funding. MIBOSCOC strives to create a fair and accessible process with the aim of funding the housing and supportive service projects that will best serve youth and young adults experiencing homelessness within the geographic area of MIBOSCOC.

All updates, forms, or other pertinent information related to the competition will be posted on the website for MIBOSCOC at <http://www.miboscoc.com/hud-yhdp-program-competition.html>. The CoC Director, Youth Advisory Board (YAB), and HUD appointed Technical Assistance (TA) providers will remain available to answer questions potential applicants may have but will not advise project applicants in a way that may give any one applicant an advantage over any other.

The overall award from HUD to the MIBOSCOC was \$4,582,739 for two years of funding. The budgets available for specific project types are included below. After the two years of funding are near completion, the projects will be eligible for renewal in the annual CoC Funding Competition.

Project types, values, and other information can be found in the draft of the Collaborative Community Plan (CCP) currently submitted to HUD for approval.

## Priorities

The following priorities have been developed by the Youth Advisory Board:

- Project design has been informed by staff or other people with lived experience of homelessness.
- TH/RRH in rural communities.
- Staff at *all* levels have been trained in Trauma Informed Care (or can articulate a detailed plan for how *all* staff will be trained in TIC).
- Proven success serving those who are disproportionately represented in the homelessness system (Black youth, Indigenous youth, and youth of color, youth who identify as LGBTQ+, youth with disabilities, etc.)

## Eligible Projects and Applicants

Tribal entities are eligible to apply and are encouraged to do so. Tribal entities do not have to have completed a Tribal Resolution in order to create a project on Tribal lands, this is now only required if other organizations sought to place a project on Tribal lands.

As identified in the CCP, MIBOSCOC is accepting applications for new projects in the following categories:

- Joint Component Transitional Housing/Rapid Rehousing
- Youth Navigation (Includes Outreach and Navigation Activities)

Service providers with interest in developing a project are encouraged to work with their Local Planning Bodies, other adjoining Local Planning Bodies and service providers (especially youth service providers) in determining need and scope.

### **Project Requirements**

New projects must meet all HUD funding thresholds for new projects.

Project applicants are advised that special “flexibilities” are allowed for YHDP projects. See the Project Types charts below for more information.

All applicants are encouraged to become familiar with HUD funding requirements. New materials are being released by HUD as Virtual Binders, see Resources section for links.

### **Application Process**

The CoC’s application will be released on Friday, May 17, 2024. Accompanying materials may be released in the following business days. Additionally, the Friday community meeting time will be allocated to reviewing the process and application for interested parties. This will be recorded and posted on the miboscoc.com website.

Applicants are expected to carefully answer each question and include all the detail in their answers that are outlined in the HUD detailed instructions and the scorecard provided by the CoC. These applications will be submitted to the CoC Director as outlined below and reviewed by a group that is composed of both CoC Funding Committee members and YAB members.

After the applicant receives notice that their application has been selected for funding, the applicant will be directed to the eSnaps portal to complete the HUD Project Applications. Failure to complete and submit an application in eSnaps by the stated deadline can result in the project not being included in the final submission to HUD for funding. This deadline is intended to allow for time to correct any errors if the application must be sent back for amending.

### **Scoring, Rating, and Selecting**

All projects will be scored according to the supplied scorecard. Applications will be scored by a minimum of three reviewers and the scoring averaged and discussed within a committee meeting. Some questions will be scored by Funding Committee members, some by Youth Advisory Board members, and some by both.

Each section in the application has a threshold of 70% of points available in that section that must be earned. Each section then is worth its own percentage of the total application set by the importance of that section as determined by the Youth Advisory Board.

While straight scores (percentage of total earned) will be the first consideration in selecting projects, the Committee must consider additional factors in line with the previously stated priorities of the CoC. This includes the coverage of critical underserved populations and project creation that starts with the experiences of those who have been homeless.

### **Submission**

**All applications are due by June 7, 2024 at 5pm.** Applications should be emailed to [coordinator@miboscoc.com](mailto:coordinator@miboscoc.com). A confirmation email will be sent within 24 hours, if this is not received, the applicant should contact the Director at the same email address to inquire about the application's receipt. If a project is having trouble meeting the deadline, the Director should be notified by Wednesday, March 29.

Applications should be sent with the subject line: *YHDP Application Submission* and the application and attachments should be combined into as few PDF documents as possible without being too large to send.

There will be announced opportunities to support applicants and answer questions. Applicants may also email [coordinator@miboscoc.com](mailto:coordinator@miboscoc.com) with questions. Questions asked after June 5th, 5pm are not guaranteed an answer before the deadline.

### **Links to HUD Resources**

[HUD Round 7 Detailed Instructions](#)

[eSnaps Instructional Guide](#)

[MIBOSCOC's Collaborative Community Plan](#)

Project 1: Joint Transitional Housing - Rapid Rehousing		
Project Type	Joint Transitional Rapid-Rehousing	
Summary of Project	<p>This project would provide regional coverage within the CoC. The project would provide youth and young adults (YYA) with scattered site, low barrier transitional housing (TH) opportunities that will serve as crisis housing. TH is considered short-term housing assistance and is not permanent housing. While in TH, youth would receive trauma-informed housing support services that are rooted in positive youth development to assist them in developing life skills and achieving their self-determined goals in the areas of housing, as well as support in connecting and maintaining relationships to education, employment, social/emotional well-being opportunities and services. During this time in Transitional Housing clients will receive robust case management if desired to help them obtain self-identified educational or employment goals to ensure stability when transitioning into permanent housing.</p> <p>Master leasing will be used to obtain scattered site units for this model. Youth may choose to use TH as a crisis-housing option wherein they can stay in the TH unit for as short a time as they need to to obtain stable housing within or outside the homeless response system. This includes housing problem solving conversations while youth is in TH and rapid exits into permanent housing locations the client identifies. There is no minimum stay requirement if crisis housing is needed and a TH bed is available.</p> <p>All youth will be offered the choice to enter into a TH or RRH unit at the time of intake. Both options must be provided to youth. Youth will have the benefits and model of each program explained to them at intake. TH will not be used as a prerequisite for RRH.</p> <p>YYA may stay in TH/RRH for a combined total of 3 years.</p>	
YHDP Guiding Principles (check which ones)	<ul style="list-style-type: none"> <li>✓ Positive Youth Development</li> <li>✓ Family Engagement</li> <li>✓ Housing First</li> <li>✓ Social and community integration</li> </ul>	<ul style="list-style-type: none"> <li>✓ Unsheltered Homelessness</li> <li>✓ Youth Choice</li> <li>✓ Individualized and client-driven supports</li> </ul>
Outcomes	CoC Outcomes:	

	<ul style="list-style-type: none"> <li>• YYA exit TH/RRH to permanent housing.</li> <li>• YYA in TH/RRH are provided with life skills education that will assist them in maintaining housing.</li> <li>• YYA are made aware of opportunities and supported in establishing and maintaining connections with other supportive services related to their self-identified goals, including employment, education, emotional and physical well-being.</li> <li>• YYA report that involvement in the TH/RRH was a positive experience and helped them reach their goals</li> </ul> <p>USICH Core Outcomes:</p> <ul style="list-style-type: none"> <li>• Stable Housing</li> <li>• Permanent Connections</li> <li>• Social-Emotional Well-Being</li> </ul>
Target Populations	Youth and Young Adults under 25 years old Those who are homeless by the categories 1, 2, and 4 of the HUD definition of homelessness
Requirements	<ul style="list-style-type: none"> <li>• Training and skill in positive youth development, trauma informed care, and anti-racism</li> <li>• Knowledge building of all available youth supports including those for Tribal members and foster care involved youth</li> <li>• Participation in the Youth Subcommittee</li> <li>• Support YYA with lived experience to engage in YAB or other system improvement work as desired</li> <li>• Skill building in mediation and creative problem solving to resolve housing instability</li> <li>• Participate in monthly meetings with colleagues and YAB to discuss needs, successes, and challenges of project operation</li> <li>• Solicit feedback on service quality and participate with YAB led efforts related to gathering and growing from participant feedback.</li> </ul>
YHDP Special Activities	Appendix A, Flexibilities 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, & 12 Appendix B, Flexibilities 1, 2, 3, 4, 5, & 7.
Target # of Housing Units	104 total units including 73 1 BR units and 32 2 BR units
Target # of YYA Served	104
Staffing	7 FTE including \$360,533 in supportive services and \$36,053 in admin
Client to Staff Ratio	1:15

Project Cost (1 Year)	\$1,402,904
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<b>Project 2: Youth Navigators</b>			
Project Type	Supportive Service Only - Housing Outcomes		
Summary of Project	<p>This project would ideally reach all 61 counties of the CoC, ensuring services to those areas that historically have had the least access. This project should encompass three of the top valued activities identified by the YAB: outreach, navigation, and diversion. This can be accomplished in one project by following the MIBOSCOC's current model of the Homeless Outreach and Housing Navigation role. This ensures that one person is identifying and building a relationship with the youth experiencing homelessness and is then able to stay with them through shelter access and housing assessment, prioritization, and referral. This is preferential over having multiple changes in the staff person youth are interacting with at every stage. Additionally, the staff in this role should be trained and skilled in creative problem solving for housing needs and able to access prevention funding where needed or identify other diversion opportunities.</p> <p>This project should seek to hire people with lived experience of homelessness as youth themselves, and those who are also young adults.</p>		
YHDP Guiding Principles (check which ones)	<table border="0"> <tr> <td> <ul style="list-style-type: none"> <li>✓ Positive Youth Development</li> <li>✓ Family Engagement</li> <li>✓ Housing First</li> <li>✓ Social and community integration</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>✓ Unsheltered Homelessness</li> <li>✓ Youth Choice</li> <li>✓ Individualized and client-driven supports</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>✓ Positive Youth Development</li> <li>✓ Family Engagement</li> <li>✓ Housing First</li> <li>✓ Social and community integration</li> </ul>	<ul style="list-style-type: none"> <li>✓ Unsheltered Homelessness</li> <li>✓ Youth Choice</li> <li>✓ Individualized and client-driven supports</li> </ul>
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Outcomes	<ul style="list-style-type: none"> <li>● Youth/young adult is able to obtain permanent housing</li> <li>● YYA is able to identify supports if housing instability reoccurs</li> <li>● YYA is connected to external supports: educational opportunities, employment, mental and physical health resources, income supports as applicable, and peer networks</li> </ul> <p>USICH Core Outcomes:</p> <ul style="list-style-type: none"> <li>● Stable Housing</li> <li>● Permanent Connections</li> <li>● Social-Emotional Well-Being</li> </ul>		
Target Populations	<p>Youth and Young Adults under 25 years old</p> <p>Those who are homeless by the categories 1, 2, and 4 of the HUD definition of homelessness</p>		

Requirements	<ul style="list-style-type: none"> <li>● Training and skill in positive youth development, trauma informed care, and anti-racism</li> <li>● Knowledge building of all available youth supports including those for Tribal members and foster care involved youth</li> <li>● Participation in the Youth Subcommittee</li> <li>● Support YYA with lived experience to engage in YAB or other system improvement work as desired</li> <li>● Skill building in mediation and creative problem solving to resolve housing instability</li> <li>● Participate in monthly meetings with colleagues and YAB to discuss needs, successes, and challenges of project operation</li> <li>● Solicit feedback on service quality and participate with YAB led efforts related to gathering and growing from participant feedback.</li> </ul>
Use of YHDP Flexibilities (see <a href="#">Appendix A</a> & B)	Appendix A, Flexibilities 3, 4, 5, 6, , 8, ,9, 11, 12 Appendix B, Flexibilities 3 & 4
Target # of Housing Units	N/A
Target # of YYA Served	140-210
Staffing	7 FTE
Staff to Client Ratio	1:20
Project Cost (1 Year	\$570,840