



MiBOSCO Governance Council Minutes

Thursday, January 12th at

10:00 AM ET

Attending: Jesica Mays, Alisha Pennington, Heather Jackson, Carrie Nyenhuis, Gerry Leslie, Cathy Gordon, Eva Rohlman, Heather Bauman, Susan Conrad, Kim Stuhler, James Perlacki, Hannah Patton, Kim Bertetto, Kim Browning, Kristen Lindsey, Lauren Grant, Kayla Weidman, Lori Offenbecher, Kristen Misener, Louanne McIntyre, Michele Gunkelman, Joe Kanouse, Nicole Beagle, Rhonda Pagel, Robin Ross, Ryanne Jaime, Samuel Anglin, Sarah Hughes, Takisha Jones, Thomas Bowser, Tina Allen, Victoria Purvis, Zeinab Fahs, Lynn Nee, Adam Traviss, Angie Jousma, Ashley Gagnon, Ashley Halladay-Schmandt, Ashley Sweet, Ashley Smart, Billie Jean Horrocks, Christina Souldard, Dana Viges, Daniel Unekis, Elizabeth Hurkman, Geri Hamlen, Haley Schneider, Jason Weller, Jennifer McNeely, Jennifer Rodgers, Jessica McKerchie, Julie Brewczynski, Kerry VanHouten, Kim Browning, Kim Cain, Laura Heintzelman, Lynn Hengdes, Marey Jurkovich, Michelle Edwards, Misty Bowers, Nicole Alexander, Pamela Elise, Rachel Berzack, Rachel Pung, Rebecca Zemla, Rod DesJardins, Sally Currie, Simone Latuszek, Stephen Krygier, Susan Williams, Thomas Bowser, Tracy Mulvany, Windy Near, Jason Parks, Amy Eddinger, Christa Jerome, Donna St John, Elise Gapczynski, Jaime Gabriel, Keri Chrispell, Sheila Berger, Bridget Akre, Wendy Hughes, Jesse Eagle, Celeste Nichols, Angel Wilkins, Katrina Pelfrey.

Welcome and Introductions

Meeting was called to order at **10:02** ET by the Chair, Eva Rohlman, who reminded meeting attendees that work is done using the consensus model and how to engage in conversations.

Review/Approve Agenda

Today's meeting agenda was approved as presented by consensus.

Review/Approve Meeting Minutes

The minutes from the December 8th meeting were approved by consensus.

Presentation: Jesica Mays and Elizabeth Hurkman: Domestic Violence Service Providers, LPB's and PIT:

LPB's need to be sure all DV Service Providers are at the table and part of community planning to end homelessness. We work with DV providers because many people seeking housing are also fleeing DV. DV Service Providers are some of the foremost authorities on key approaches to ending homelessness. Our BOS needs more complete, fully connected data from our DV providers which will position us to obtain more housing funding. Engage with DV providers at the local level, gather data from them, numbers, disparities, PIT count numbers, barriers, etc. Ask DV providers to attend LPB meetings, BOS DV Subcommittee: email coordinator@miboscoc.com to join. DV Providers should complete this brief survey: [DV Provider BOS Survey](#).

Elizabeth Hurkman discussed how DV providers should participate in the PIT Count; including how to fill out forms without violating confidentiality, submission instructions and sharing the DV provider database. **All the PIT instructions can be found here: [January 12, 2023 Recorded Meeting](#).** **Data collection forms and instructions are here: All require you to log in to Learning Center and make an account.**

[2023 PIT Data Collection Form](#)

[2023 PIT Data Collection Instructions](#)

[2023 DV PIT Data Collection Form](#)

[2023 DV PIT Data Collection Instructions](#)

State Partner Update: MSHDA: Christina Soulard:

New for 2023:

HOME ARP: Discussion about HOME-ARP: Homelessness Prevention Program (HPP), Housing Navigation Program (HNP), Non-Congregate Shelter Development (NCS), Rental Development.

Nov. 2022 Intro webinar reviews a draft of the documents: [Homeless Prevention Program Webinar Link](#)

Recovery Housing Program (RHP)- More information to come on this portion.

Housing and Community Development Fund (HCDF).

New grant management software- IGX.

You are invited to join MSHDA for an introductory webinar for the proposed HOME-ARP Non-Congregate Shelter (NCS) RFP. The webinar is being held on January 19th, 2023, beginning at 2:30pm. Please feel free to pass this email along to additional community partners or other interested parties

[HOME ARP NCS Webinar Registration](#)

ESG Updates: FY 2021-2022 Grants extended to 2/28/2023. FY 2022-2023 Grants start as soon as the prior year grant is expended. FY 2023-2024- Pay For Performance will be reintroduced. Exhibit 1 Completed by COC. ESG-CV Grants ended 12/31/2022- please submit final billings.

Committee Updates

Coordinated Entry (Ashley Halladay-Schmandt): There is a new schedule for the Coordinated Entry Committee, HARA and Shelter Subcommittee. You should have received an email detailing the changes to committee meetings. All of these committees will meet on the **4th Wednesday of the month**. January meeting is Jan. 25th at 10am for the Shelter Subcommittee (includes ESP). The HARA Subcommittee will meet in February at 10am and the Coordinated Entry Committee will meet in March at 10am. They use the same calendar link on the website. The rotation will continue in that order.

Finance and Contractual Oversight (Jesica Mays): Both committees are being moved into the Executive Committee meetings and workgroups or updates will be made as needed.

Performance and Outcomes (Tina Allen): This committee has not met for 2 months; Jayce had a baby. Congratulations!

Jayce has a plan for improving Performance and Outcomes- He is the MCAH staff liaison for BOS. He is in the process of running housing program report cards. This committee meets on the 1st Monday of the month at 2pm. Find all the meetings here: <http://www.miboscoc.com/calendar.html>

Funding Committee (Jesica Mays): Jesica will reassemble this committee in the next month. Renewal apps will be out much earlier than last year. If you work for a funded agency or plan to apply for funding, you should not participate in this committee. If you don't fall into those categories, please consider joining. This is a great way to learn about funding.

Membership and Equity (Katrina Pelfrey): Committee will meet on the first Tuesday of each month at 2:30 pm. The first meeting is Tuesday, Feb. 7, 2023.

This is a good time for prospective new members to join.

Katrina Pelfrey read the names of those in attendance.

HELP Committee (Jessica Mays): Committee is going well and receiving awesome feedback.

Vulnerable Populations:

Youth Subcommittee (James Perlaki): Meets at 11am on 1st Friday of the month. Group will apply for the Youth Homelessness Demonstration Project (YHDP). They will use the 2022 outline- not much has changed. Starting a Youth Advisory Board. Subcommittee members have made the commitment to apply for this grant. Anticipating a NOFO release in March and due date in June. **Schedule change to meet e/o Friday for the next few months with a specific focus on this grant.**

DV Subcommittee (Rachel Berzack): The group has been focusing on new plans for the committee and increasing DV participation in PIT Count. **Meets 2nd Monday of every month from 1-2pm.**

Veterans Subcommittee (Jessica Mays): If SSVF providers need a letter of support for their application, please send the request to Jessica Mays. **The committee has moved to meeting every other month- 4th Tuesday @ 3pm. Next meeting in January will focus on setting goals for the next year.**

Coordinator Update (Jessica Mays): Home ARP Planning Open meeting is Jan. 17th @9:30am. HOME ARP Discussion Meeting Link: [HOME ARP BOS Meeting](#)
This is one set of funds that our COC as a whole can apply for.

Programs and Data meetings will resume on January 25th.

HMIS Administrator Update (Gerry Leslie): Thank you for all your help for submission on BOS Longitudinal System Analysis. Longitudinal System Analysis (LSA) is a performance report submitted to HUD annually and MCAH is working on this now. Point in Time Count will be January 25th. Beth will host some open office hours to assist. Use PIT Preparation Webinars on the Learning Center- nothing has changed. There will be HMIS webinars for PIT input in February. All LPB's need to have a data entry person designated to enter the local data. This is due in April. System Performance Measures due Feb. 28.

Lunch and Learn Series: January- Hosting open office hours for PIT and HIC. **February-** Introducing HMIS Data Warehouse Data Quality Tool and a Bonus unofficial webinar based on SPM's.

March- Jayce will be doing an intro and review of BNL Report process. **April-** Housing Move-In Date Training. **May-** Changes to HMIS Learning Center.

Next Wednesday's 1/18 System Admin meeting coincides with MSHDA Action Plan meeting. Please attend the System Admin and then transition over to the Action Plan meeting.

Public Comment/Announcements:

Tina Allen- thank you HARAS for being involved in 211 process. More to come- changes in April.

Susan Conrad- OnPoint project involves intersection between Housing and Behavioral Health. They've been holding monthly Lunch and Learns: next meeting is Jan. 17th 12-1. Join here: [OnPoint Allegan Lunch and Learn](#)

The next meeting will be February 9th, 2023 at 10:00am

Meeting adjourned at **11:45am**.