



# MiBOSCO Governance Council Minutes

Thursday, January 11, 2024 at  
10:00 AM ET

**Attending: Amanda Rashotte**, Amanda Smith, Angela Heinitz, Ashley Gagnon, Ashley Sellnow, Ashley Smart, Ashley Sweet, Aubri Anderson, Bernie Newby, BillieJean Horrocks, Brenda Kann, Bridget Akre, Casey Haveman, Christy Alligood, Christy Harry, Christine Cook, Clint Brugger, Donna St. John, Elise Gapczynski, Ellie Youngs, Eric Hufnagel, Emily Berning, Emily O'brien, Gene Nethaway, Hannah Gottschalk, Heather Jackson, Jamie Gabriel, James Perlacki, Jamie Rowe, Jason Parks, Johanna Hulsey, Jessica Mays, Karalee Bradshaw, Karen Bertetto, Katie Graham, Katrina Pelfrey, Kelli Rembowski, Kerry VanHouten, Kim Cain, Kim Hemker, Kim Stuhler, Kristen Lindsey, Laura Reaume, Lisa Reinecke, Lori Johnson, Lori Pieri, Matalyn Thibeault, Melissa Shilling, Misty Bowers, Misty Vankampen, Nicholas Perry, Pamela Elise, Patty Walker, Rachel Pung, Rebecca Rogan, Rebecca Zemla, Rhonda Pagel, Rochelle Clemens-Ludtke, Sally Andreatta, Samuel Anglin, Sarah Hughes, Shanna Smith, Susan Williams, Tarin Sheffield, Tina Allen, Traci Schuelke, Vee Daffin Cowans, Victoria Fox, Victoria Purvis, Wendy Hughes, Windy Near= **70 attendees**

## Welcome and Introductions

Meeting was called to order at 10:02 am ET by the Vice Chair, Lori Pieri, who reminded meeting attendees that work is done using the consensus model and how to engage in conversations.

## Review/Approve Agenda

Today's meeting agenda was approved as presented by consensus.

## Review/Approve Meeting Minutes

The minutes from the November 9th meeting were approved by consensus.

## Presentations and Discussions:

### Discussions about Governance Council Meeting Schedule: Jesica Mays

Proposal to cut meetings back to quarterly with trainings offered on the off months. State partners would all give updates at each quarterly meeting.

A poll was launched to seek interest in moving to a quarterly meeting frequency- 96% were in favor of quarterly meetings and live trainings on the 2nd Thursday at 10:00am on the off months.

### LPB Best Practices Update: Tina Allen

New recommendations for LPB's on quarterly meeting frequency, quarterly agendas including LPB committee reports, BOS Committee reports, BOS training videos.

Agendas should include the following:

- **Q1: PIT report out, and watch training site videos #123-CES Roadway and #920-LPB Access Improvement. Discussion: Refer to earlier reports from Access Improvement and Housing and Support Intervention committees to prioritize the gaps the LPB will address through ESG and HUD COC funding.**
- **Q2: Watch #310- HASO Core Component #1. Discussion: Funding gap analysis and identify who is best to apply for HUD funded projects to fill gaps.**

- **Q3: Watch #610- Core Components of RRH. Discuss: Homeless Awareness week/month, Review ESG Funding recommendations, Report on HUD CoC program renewals and new applications.**
- **Q4: Watch #710- Core Components of Permanent Supportive Housing. Discussion: PIT Unsheltered count planning, Appoint LPB Chairs, Gov. Council Members, BOS Committee representatives, build ESG committee for the next year.**
- **Q1 sample agenda will be sent out ASAP to the LPB chair of record and all GC representatives so LPB's can start using them. Q2 agenda will be sent before the end of March.**
- **Suggestions from GC members asking for office hours for LPB chairs, and/or cohort meetings.**
- **MIBOSCOC Trainings are available on the MIBOSCOC website: <https://miboscoc.talentlms.com/index>. A login is required.**

**Helpful Information:**

- **By Name List: Any report/data questions- HMIS office hours are here: [miboscoc.com/calendar](https://miboscoc.com/calendar)**
- **You can place your LPB info on the miboscoc.com page- email [coordinator@miboscoc.com](mailto:coordinator@miboscoc.com) with your ideas. Use the training site to access a myriad of training opportunities. Some training is required for funding sources. [miboscoc.com/training-site](https://miboscoc.com/training-site)**
- **Interpretation services available; access through the Training Site: [miboscoc.talentlms.com](https://miboscoc.talentlms.com)**

**Review the Governance Council meeting/presentations here:**

**[01.11.2024 Governance Council](#)**

**Committee Updates: Find the committee meeting calendar here: [Calendar - MIBOSCOC](#)**

**Coordinated Entry Subcommittees (Sarah Hughes):** Meets every 3 months on 4th Wednesday of month at 10:00am.

**Shelter: Next meeting is January 24th, 2024 @ 10am**

**HARA: Next meeting is February 28th, 2024 @ 10am**

**CE: Next meeting is March 27, 2024 @ 10am**

**Performance and Outcomes (Tina Allen):**

PIT is coming up; HARAS should communicate to all non-HMIS shelters including DV on PIT forms and procedures. PIT Forms will be ready soon.

Meets 2nd Monday of month at 2pm. **Next meeting is February 12th @2pm**

**Funding Committee (Lori Pieri):** YHDP Projects will be starting soon; no meetings date are set yet but watch for updates.

**Attendance was run using Zoom attendance tracker.**

**Membership and Equity (Katrina Pelfrey):**

Met October- December; reviewed and finalized CERT prioritization, reviewed access/intake forms to be translated and trauma informed training. Shifting focus on YHDP in the upcoming months.

Fill out this form if you would like to get involved in YHDP: [YHDP Community Partner Form](#)

Meets 1st Tuesday of month @2:30pm. **Next meeting: tbd**

**HELP Committee (Susan Williams):** Research and work on best practices for collecting data is continuing. Committee is open to new members with Lived Experience. Meets 2nd Tuesday of month @2pm. **Next HELP meeting is February 13th @2pm.**

**Youth Action Board (YAB):** No YAB Member present today; they just appointed chairs and hired a Youth Support Coordinator. We need more YAB members with the following experience: From BOS County, Youth 18-24, BIPOC, Pregnant, Parenting, YWLE in legal and/or mental health system.

**Vulnerable Populations:**

**Youth Subcommittee (Jim Perlacki):** YHDP is the main focus for 2024.

Meets the 1st Friday @11:00am, but changes to the meeting schedule may happen in the next months.

YHDP Kick-off is Friday, Jan. 12th @2-4pm. You'll find the YHDP kick-off meeting information here:

<https://www.miboscoc.com/youth-hdp.html>.

Here's the link to the participation form: [YHDP Community Partner Form](#)

**DV Subcommittee:**

Discussion with 211 representative at last meeting.

Meets 2nd Monday of every month @ 1pm.

Next DV meeting is February 12th @1pm

**Veterans Subcommittee:**Katie Graham: Next meeting Jan. 23rd @ 3pm.

**Coordinator Update: Jesica Mays**

Great to be back and thanks to all of you who have continued the work this fall with BOS and YHDP!

**HMIS Administrator Update:**

HMIS 2024 standards changes have started.

Send questions to HMIS Help desk: [mihelp@mihomeless.org](mailto:mihelp@mihomeless.org)

**Public Comment/Announcements: None**

**Next Governance Council meeting: TBD**

Meeting adjourned at 11:09am

Submitted on 1/11/2024 by Katrina Pelfrey, Secretary