

# Michigan Balance of State Continuum of Care

April 14<sup>th</sup>, 2022

## Meeting Minutes

**GC Members Present:** Amanda Bergeron, Eva Rohlman, Rebecca Zemla, Theresa Beesley, Sally A. Currie, Lynn Hendges, Ragan Cudney, Dianna Hanna, Elisa Gapczynski, Eric Hufnagel, Jennifer Rodgers, Katrina Pelfrey, Jesica Mays, Adam Traviss, Angila Heinitz, Carly Huffman, Carrie Nyenhuis, Geri Hamlin, Christie Harry.

**Community Members Present:** Ron Tyll, Samuel Anglin, Shanna Smith, Stephanie Oles, Susan Williams, Takisha Jones, Tracy Mulvany, Victoria Purvis, Wendy Johnson, Windy Near, Kim Cain, Kim Stuhler, Laura Reaume, Lynn Nee, Megan H, Michele Gunkelman, Michelle LaJoie, Misty Fogg Vankampen, Natalee Witt, Nick Emmendorfer, Nicole Beagle, Pamela Cobb, Rachel Berzack, Rachel Pung, Rebecca Tallarigo, Rhonda Pagel, Rochelle Clemens-Ludtke, Rochelle Oshay, Rod DesJardins, Denise Bannan, Emily O'Brien, Erika Hoover, Erin Viau, Gene Nethaway, Genie Tack, Gerry Leslie, Jack Ho, James Perlaki, Jason Weller, Jen Leaf, Jordan McGinn, Julie Shaw, Kadi Riffe, Karen Bertetto, Katie Graham, Alisha Pennington, Angie Jousma, Ashley Gagnon, Ashley Sellnow, Aubri Anderson, Bernie Newby, Bill Jessup, Cheri Skinner, Chris Boger, Christina Soulard Clint Brugger, Dana Vigés, Danyelle Kimbro.

### **Welcome and Introductions**

Meeting was called to order at 10:03 a.m.; Eva Rohlman welcomed all attendees and welcomed all executive committee members. Gave an overview of how we make decisions, always by consensus.

### **Review/Approve Agenda**

Eva asked if there were additions or comments to the April 14<sup>th</sup>, 2022, Agenda. *There were no objections or concerns noted – consensus recorded for the April 14<sup>th</sup>, 2022, Agenda.*

### **Review/Approve Minutes**

Eva asked if there were additions or comments to the March 10th, 2022, Minutes. *There were no objections or concerns noted – consensus recorded for the March 10th, 2022, Meeting Minutes.*

### **April 14<sup>th</sup>, 2022, meeting:**

A voice recording and slides of this informational presentation is available on the [www.miboscoc.com](http://www.miboscoc.com) website.

### **Permanent Supportive Housing & Documenting Chronic Homelessness (Jesica Mays):**

- Video presentation by Ashley Halladay-Schmandt & can be viewed on BOS website. MIBOSCOC.COM
- Documenting chronic homelessness, there is a training where Jesica & MCAH staff went into the specifics with documenting chronic homelessness. A copy of that will be available on the training site. Also available on MCAH's site as well.
- One of the key points is that we do not know in our first few months of interaction that they have been or will be chronic. That is why it is so important to document interactions from the start.
- Ensure that referrals to the HARA is being completed.
- PSH standard draft, this was published to the MIBOSCOC.COM website. Would like to have this finalized before the HUD COC Program Funding Application.
- We do not want anyone to lose their PSH, that is the goal.
- The executive team is going to work towards assisting with the grant application process, making it accessible to everyone.

### **Rotating State Partner Updates-MSHDA (Christina Soulard):**

- ESG-upcoming annual application. New this year, exhibit 1 due first, only one for the entire BOS COC. Starting in May. Supporting extensions for FY 21-22 funding.
- ESG-CV (CARES Act ESG): Expenditure Deadlines
  - 50% expended by 3/31/22
  - 75% expended by 5/31/22
  - 100% expended by 9/30/22
- CERA:
  - First round of CERA spent out by 6/30/22
  - Anticipating enough applications by mid June to spend out all CERA funds.
- RHP (Recovery Housing Program):
  - New Project starting 5/1/22
  - 8 conditionally approved subgrantees.
- HOME-ARP (American Rescue Plan)
  - Action plan for projects in development.
  - Rental development, supportive services, TBRA (tenant based rental assistance), and NCS (non-congregate shelter)

### **Coordinated Entry Committee Report - Jesica Mays**

- Joint CE and HARA subcommittee meeting most recently.
- We want to get feedback from individuals, looking to use template HARA reports. Looking for a standard HARA report. A clear process.
- We want to talk about access to shelter. Especially those who are in areas with little to no shelter access.
- We had our first shelter subcommittee meeting and it was a great turn out and the biggest talking point was access.
- Next Meeting: April 27th, 2022 at 9:30am.

### **Finance Committee Report -**

- Denise Cornelius, absent.
- This meeting did not meet because there was not a need. Meeting was canceled for April.

### **Performance and Outcomes Committee – Jesica Mays**

- Tina Allen, absent.
- Jesica Mays provided an update, a big thing to highlight is that we are doing an audit for in use provider pages in HMIS.
- Looking to get clear directions out to everyone for duties, we want it clear across the board.

### **HUD CoC Application and Review Committee- Jesica Mays**

- Looking to shorten the name.
- We are going to have 1 exhibit 1. We will also be working on some guidance in our governance charter on ESG committees. Will have some training as well.

- We will get up and running earlier this year before the HUD NOFO comes out. Working on updating the local application process and making sure that we have everything we need to be competitive nationally. We are actively recruiting new members, if you are interested in joining, please let Jessica Mays know.
- We have online training with what we expect.

### **Membership and Equity ~ Amanda Bergeron, Eva Rohlman & Jesica Mays**

- Attendance
- Flier review coming within the group.
- Tribal entities: they are a sovereign entity.
- Michigan Campaign to End Homelessness Racial Equity Survey 2022:  
<https://www.surveymonkey.com/r/J97YRGV>
- Interpretation resources are available now. Includes sign language interpretation.
- CERT/C4: Team is built and continue to improve it.
- Next meeting: May 13th, 2022 at 1pm.

### **Contractual Oversight Committee**

- Denise Cornelius-absent.
- Did not meet in April. No update.

### **Vulnerable Populations Committees:**

- **Youth Committee (Chair – Jim Perlaki)** – We have had some very rich discussions, strong and healthy and a lot of interactions from across the state. Most excited about the work we are doing to identify specific target populations.
  - 3 sub populations: LGBTQ, pregnant youth
  - Continuing work on listening sessions.
  - Next meeting: May 6th, 2022 at 9:30am.
- **Domestic Violence Committee-Rachel Berzack**
  - We reviewed HMIS release forms and provided some edits to make things more trauma informed and survivor friendly.
  - We also discussed having some time set aside to determine goal setting and strategic assignments for the subcommittee.
  - Next meeting: May 9th, 2022 at 1pm.
- **Veterans Committee (Chair – Carly Huffman)**
  - Continued to work on resources that serve veterans together and how we can tap into other resources that may not be veteran specific.
  - Also trying to improve on the BNL process to get all the key players.
  - Trying to look, analyze data instead of just interpretation. Want to improve on data processes.
  - A VA challenge is kicking off to house veterans. Topics will be brought up such as low housing stock.
  - Next meeting: May 26th, 2022 at 3:00pm.

### **Coordinator Update - Jessica Mays**

- Will be happy to come out to LBP meetings
- The bulk of our work is happening within our committees.
- We want to make sure that your HARA is engaged with our CE committee.
- Please spread the word, get people to sign up on the training site as well as committee specific groups.

### **HMIS Administrator Update - Gerry Leslie**

- When you go into an assessment and you do not assign a relationship to the head of household it will not let you complete the assessment.
- On Monday-Thurs from 2-4pm. Open office hours.
- We are going to be implementing a policy adjustment. It will be how to handle a naming situation in HMIS for transgender individuals or preferred name. We are going to have the individual's legal name still put into the name field, however the alias field to preferred name/alias and that is where you would record the preferred name.
- ART-Advanced reporting tool. We are moving to a new version of this tool sometime around the end of this month, early next month. There are some videos that we will be posting in the near future as orientation videos on how to use those tools.
- We are still wanting to get the survey results backed on the restructure project. We are going to begin the proposed layout on how the restructure will work. If you have yet to send back your response, please do so as soon as possible so we can complete this project.

### **Public Comment/Announcements:**

- Allison from MCAH- upcoming training on fair housing. leadership training on wellbeing.
- Training access: <https://mihomeless.org/index.php/category/training/>
- MCAH's Breakfast of Champions event is May 10th, 2022.
- <https://mihomeless.org/index.php/breakfast-of-champions/>

**The next Governance Council Meeting is scheduled for April 14th, 2022 from 10:00am-12:00pm**

**The meeting adjourned at 11:46 am.**

**Submitted by Amanda Bergeron, MIBOSCoC Secretary**