

Michigan Balance of State Continuum of Care

October 13, 2022

Meeting Minutes

Community Members Present: Denise Miles, Heather Bauman, Jack Ho, Jennifer Rodgers, Julie Moberg, Laura Reaume, Lori Pieri, Nick Emmendorfer, Rebecca Zemla, Angie Jousma, James Perlaki, Samuel Anglin, Aubri Anderson, Angela Ellis, Eva Rohlman, Katrina Pelfrey, Rochelle Clemens-Ludtke, Kim Cain, Carrie Nuynhuis, Sarah Hughes, Susan Conrad, Ashley Sellnow, Jennifer McNeely, Sally Currie, Amanda Drew, Angila Heinitz, Adan Traviss, Eric Hufnagel, Sherry Thelen, Carol Lockhart, Alisha Pennington, Amy Eddinger, Ashley Gagnon, Bernie Newby, Billie Jean Horrocks, Brianna Kammer, Carly Huffman, Cathy Gordon, Centhia Fleming, Diana Hanna, Elise Gapczynski, Erika Hoover, Erin Viau, Gene Nethaway, Gery Leslie, Jen Leaf, Joe Kanouse, Karen Bertetto, Lisa Reinecke, Lori Johnson, Lori Offenbecher, Lori Pieri, Louanne McIntyre, Mark Martello, Megan Hall, Misty Bowers, Nicole Beagle, Rachel Pung, Rebeca Tallarigo, Rhonda Pagel, Rod DesJardins, Stephen Krygier, Susan Williams, Terri Legg, Theresa Beesley, Tina Allen, Traci Schuelke, Tracy Mulvaney, Vicki Fox, Victoria Purvis, Molly Redburn, Zienab Fahs, Heather Jackson, Sheila Berger, Wendy Hughes, Celeste Nichols, Bridget Akre, Lynn Nee, Amy Stephenson, Jessica Mays

Welcome and Introductions

Meeting was called to order at 10:03 a.m.; Eva Rohlman welcomed all attendees and welcomed all executive committee members. Gave an overview of how we make decisions, always by consensus.

Review/Approve Agenda

Eva asked if there were additions or comments to the agenda. *There were no objections or concerns noted – consensus recorded for the agenda.*

Review/Approve Minutes

Review of the September 15, 2022 meeting minutes. *There were no objections or concerns noted – consensus recorded for the meeting minutes as presented.*

Presentation: Point in Time Count

Jessica Mays reminded attendees that planning for the unsheltered PIT count should be started at this time. Last year's presentation on how to plan for PIT is available on the training site (miboscoc.talentlms.com) and planning committees are encouraged to watch this as they begin. The PIT date is Wednesday, January 25, 2023. MCAH will put out training on the data collection part of PIT and the Housing Inventory Count (HIC) after HUD has given them the specifications for the year, usually in the first two weeks of December.

Coordinated Entry Committee Report - Jessica Mays

- On hiatus over NOFO/HUD Funding process and using this time to restructure the meeting times for Coordinated Entry Committee, HARA and Shelter Subcommittees.
- Sarah Hughes reminded everyone they should be using the new ROI forms.

Finance Committee Report & Contractual - Denise Miles

- Finance and Contractual oversight did not meet last month.
- The budget and spending are on track for the fiscal year. .

Performance and Outcomes Committee – Tina Allen

- Jayce is on board as our HMIS person and leads this committee meeting.

- The By Name List (BNL) report in HMIS is done and ready, but we are adding training on how to use the report
- HMIS Page restructure project is moving ahead. Making sure every agency has an Agency Administrator and every Local Planning Body (LPB) has a LPB Administrator. In the next weeks, emails will be sent if these roles have not been identified in your agency/LPB. LPB Admin role will be a person that can give reports on all LPB projects, might be the same person as the Agency Admin
- Gerry shared a data quality data warehouse report update.
- Jayce is creating a LPB Report that will replace the different HARA Reports LPBs are sharing.
- MDHHS Data Sharing is being discussed in this committee, first the CE Committee will need to adjust the prioritization policy to align.
- Data on Racial Equity in the CoC was examined and will go to the Membership and Equity Committee for more discussion.

Funding Committee- Lori Pieri

- Nearing the end of the committee's working season. Annual NOFO was submitted and the Rural Set Aside NOFO will be submitted on October 20.
- Draft Collaborative Application for the Supplemental (Rural) NOFO will be posted for the CoC in the next couple days.

Membership and Equity ~ Amanda Bergeron, Eva Rohlman & Jesica Mays

- Attendance
- Upcoming elections are seeking nominees/applicants. Review of Roster to show who are eligible candidates. Forms are available at miboscoc.com/meetings

Presentation: Homeless Awareness Month (Amy Stephens)

- Presentation on HAM Toolkit to help plan events.

HELP Committee

- Committee has been focused on reviewing and guiding HUD application processes. Members also serve on other committees as well
- If additional people want to join they are encouraged to contact Jesica at coordinator@miboscoc.com

Vulnerable Populations Committees:

- **Youth Committee (Chair – Jim Perlaki)**
 - Met on October 7, focused on a presentation to Executive Committee related to applying for the Youth Homelessness Demonstration Project (YHDP). Discussed survey efforts from one community to learn more about
 - Next meeting: November 4, 2022 at 11:00am
- **Domestic Violence Committee (Jesica Mays)**
 - State partners are building a new comparable database. Will likely start rolling out in January and be fully implemented in October 2023
 - Began discussing the Point In Time Count.
- **Veterans Committee (Co-Chair - Carly Huffman)**
 - Met in September, Chair wasn't able to attend.
 - Next meeting: November

Coordinator Update - Jesica Mays

- Working on a HUD application, will catch up on other projects following submission.

HMIS Administrator Update - Gerry Leslie

- New releases of information (ROIs) should be used. Can be found on the HMIS Learning Center, Gerry demonstrated where these can be found.
- Beginning process to submit the Longitudinal Systems Analysis (LSA) to HUD in November. This is followed by PIT/HIC and then System Performance Measures all reported to HUD for the year.

Public Comment/Announcements:

- OnPoint (Allegan CMH) will be presenting at the Community Mental Health Association on integrating housing and behavioral health services, runs the same time as the Summit.
- Reminder to all to sign up for the Summit, October 24th and 25th.

The next Governance Council Meeting is scheduled for November 10th, 2022 from 10:00am-12:00pm

The meeting adjourned at 11:15 am.

Submitted by Jesica Mays, CoC Coordinator