**Focus Areas:**

Structure and Governance

* Scope of Work
* Leadership
* Roles and Responsibilities
* Membership

*Questions to Discuss:*

* Is there a clear structure in place?
* When was it last reviewed?
* Is it performing how it was intended?
* How are decisions made?
* Who makes them?
* What denotes leadership?
* Where does the “work” get done?
* How do you determine who is responsible?
* Are you meeting regularly?
* Who holds the LPB accountable to action?

Planning and Coordination

* Alignment
* Goal Development
* System Performance Measures
* Communication

*Questions to Discuss:*

* Does the scope of the work align with the BoS CoC?
* Where does it differ? And is it justified?
* Do you have goals for the coming year?
* What drives your efforts locally?
* How do you know you’re making progress?
* Are you regularly reviewing data?
* Does the community know about this work?
* How is everyone made aware of the LPB efforts?
* Is the messaging consistent?

Inclusion

* Representation
* Empowerment
* Equity

*Questions to Discuss:*

* Who is invited to the table?
* Who is overlooked?
* Are all voices heard?
* Is leadership shared or rotated?
* Who represents lived experience?
* Are they supported as full members?

Resources

* Money
* Human Capital
* Political Will
* Partnerships

*Questions to Discuss:*

* How is the LPB using BoS CoC System Coordination funds (Planning Grant)?
* Are there other funds to support planning?
* What are the in-kind resources?
* How is the LPB leveraging partnerships?
* Do you know what housing resources your LPB has and needs?

Conflict

* Compromise
* Commonality
* Decision-Making

*Questions to Discuss:*

* Is there agreement on a common goal?
* Is there a common language?
* What are the areas of greatest conflict?
* What do they boil down to?
* How does the group want to make decisions?
* Majority rule vs consensus?
* Are you leveraging your conflict?

**Strategy:**

Areas of Greatest Concern *(What is our most critical challenge as a LPB?)*

Areas of Greatest Timeliness *(What really needs to happen now or as soon as possible?)*

Areas that Drive Other Areas *(What must happen so that other action can be taken?)*

Workgroups and Timeframes

* Who can be your champions?
	+ (And are they signing up for everything?)
* What are the necessary timeframes?
* What are the feasible timeframes?
* What are your defined deliverables?

**Success:**

Local Data

* Have you reviewed your local data?
* How often do you review your local data?
* Do you know who is homeless in your LPB and who is getting housed?

System Performance Measures

* How do your LPB System Performance Measures compare to the BoS CoC?

Effectively Ending Homelessness by Population

* Are there prioritized populations for service in your LPB?
* Are you measuring homelessness and housing within this population?
* Are you seeking guidance from state and federal partners on how to achieve these goals?