



# GOVERNANCE AND BY LAWS

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Governance Council Presentation  
August 13, 2020

# STRUCTURE OF THE BOSCOC

Each year the Balance of State reviews and amends the Governance Charter. They have been officially approved typically in October.

Why?

- Required by HUD responsibilities for Continuums of Care
- Adapt to changes that have occurred
- Make things clearer and more useful for all members


# WHO WE ARE

## MICHIGAN BALANCE OF STATE CONTINUUM OF CARE

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MI-500 MI BOSCOC





**How do we best ensure the entire BOSCOC  
is acting as one group towards shared  
goals?**



# PROPOSED UPDATES TO THE CHARTER

Realigning where the section on Local Planning Bodies is found- moving to “Committees”

Discuss adding further detail to the Local Planning Body section to ensure additional By-Laws are unnecessary

# CURRENT TEXT: PURPOSE OF THE LOCAL PLANNING BODIES

To ensure the highest quality service across the MI BOSCOG geographic area, there are Local Planning Bodies (LPBs) that allow for collaboration and development of best practices at the county or counties level to be shared with the MI BOSCOG at its regular meetings.

The geographic area of each LPB is most often determined by existing partnerships and mutual service needs and can also be defined through specific funding opportunities such as the Emergency Solutions Grant (ESG).

LPBs are the lead local **committees** responsible for managing community planning, coordination and evaluation to ensure that the system of homeless services and housing resources makes homelessness rare, brief, and non-recurring.

# BOS GOVERNANCE CHARTER

## County Representatives

### Roles and Responsibilities

The 61 counties within the MI BOSCOCC are responsible for planning and coordinating local homeless systems and programs through involvement in their Local Planning Body (LPB) **Committees**. LPBs ensure all HUD homeless program requirements and state-level homeless program requirements are met. Representation of an LPB through county representatives on the Governance Council ensures that LPBs have input in MI BOSCOCC policies and that MI BOSCOCC policies are followed at the LPB committees.

### Member Selection

Each MI BOSCOCC county is allotted one representative to the Governance Council. Each LPB can determine its own process for selection of its counties' representatives. When a representative is chosen by an LPB to serve on MI BOSCOCC, the LPB Chair, Co-Chair, or Coordinator will notify the MI BOSCOCC staff and provide contact information.

# BOS GOVERNANCE CHARTER

LPB meeting dates and times shall be set by each LPB and will be as frequently as necessary to fulfill its responsibilities, but no less than quarterly. Within each LPB there may be additional sub-committees to address specific needs identified for the local community. Each LPB and sub-committee shall be facilitated by a Chairperson selected through consensus by the LPB members.

## **1. STRUCTURE AND ORGANIZATION**

### **1. MEMBERSHIP**

Membership in the MI BOSCOG is open to and is to be comprised of individuals and agencies concerned with the development and coordination of homeless assistance programs.



# CURRENT CHARTER PURPOSES OF LPBS

## Membership

- Build an inclusive and diverse workgroup from local network of service providers, government agencies, and those with lived experience
- Develop foundational knowledge of homeless services and housing resources among members that includes best practices, effective approaches to reducing homelessness, and level of need within LPB geographic area
- Select one representative for each county within the LPB service area to serve on the MI BOSCOG Governance Council

## Strategic Goals and Annual Planning

- Develop action items specific to data-informed local needs and services
- Coordinate a housing and homeless services system that incorporates the goals and policies of the MI BOSCOG while addressing local need

# CURRENT CHARTER PURPOSES OF LPBS

## Homeless Management Information System (HMIS), Data Analysis, and Outcomes

- Ensure all projects receiving state and federal funding for homeless and housing services are entering data into HMIS as required
- Engage agencies providing homeless services or housing resources through other sources of funding to enter data into HMIS
- Analyze data and outcomes to determine level of need within the LPB geographic area and any potential system gaps
- Integrate Continuous Quality Improvement practices to support improved system performance measures and project outcomes

## Annual Homeless and Housing Counts

- Coordinate with the Michigan Coalition Against Homeless (MCAH) to complete the annual Point in Time homeless count (PIT) and the Housing Inventory Count (HIC)
- Submit data for these activities as requested by MCAH

# PROPOSED CHANGES TO THE PURPOSES OF LPBS

## Membership

- The LPB is a committee of the BOS made up of individuals and organizations concerned with ending homelessness (HARA, Shelters, CoC funded, persons with lived experience, youth, DV and Veteran providers, County/City representatives) that will meet at least quarterly to oversee and coordinate the following:
  - Foster an inclusive and diverse local network of service providers, government agencies, and those with lived experience who are kept aware of activities and accomplishments towards ending homelessness
    - Ex. Take BoS newsletter and add in local information to distribute to local group
  - Building foundational knowledge of homeless services and housing resources among members that includes best practices, effective approaches to reducing homelessness, and level of need within the LPB area
    - Ex. Host annual or twice a year presentations for partner leadership to give updates, solicit information, ask for participation in new undertakings
  - Naming a representative for each county within the LPB service area to serve on the MI BOSCOG Governance Council
  - Ensuring intentional representation at the Human Services Collaborative Body (HSCB) including data reporting on system inflow and outflow
  - Providing members to serve on other BOSCOG committees and sub-committees
  - Creating a committee to complete the annual MSHDA ESG application

# PROPOSED CHANGES TO THE PURPOSES OF LPBS

## Strategic Goals and Annual Planning

Annual planning and goal setting will be conducted within BOSCOG Committees

Activities within LPBs related to this item will be:

- Develop action items specific to data-informed local needs and services
- Coordinate a housing and homeless services system that incorporates the goals and policies of the BOSCOG while addressing local need

Discussion: What will this take to happen effectively in your LPB?

# PROPOSED CHANGES TO THE PURPOSES OF LPBS

## HMIS, Data Analysis, and Outcomes

The planning and goal setting will be conducted within the BOSCO Performance and Outcomes Committee

Activities within LPBs related to these activities will be to:

- Ensure all projects receiving state and federal funding for homeless and housing services are entering data into HMIS as required
- Engage agencies providing homeless services or housing resources through other sources of funding to enter data into HMIS
- Analyze data and outcomes to determine level of need within the LPB service area and any potential gaps
- Integrate continuous quality improvement (CQI) practices to support improved system performance measures and project outcomes

Discussion: What will it take to happen effectively in your LPB?

# QUESTIONS FOR THE BOSCOG

What will it take for your LPB to embrace changing to align with the Governance Charter?  
(Moving to consensus decision making? Engaging with HSCBs? Participating in BoS Committee work?)

What will it take for your LPB to not have a separate set of By-Laws?

What additional assistance is needed to support your LPB?

How do we best ensure the entire BOSCOG (each LPB) is acting as one group towards shared goals?