The Balance of State Continuum of Care is no longer budgeting $1,000 for each of the 61 counties within the CoC to use in their local efforts to strengthen CoC activities. However, some Local Planning Bodies (LPBs) had already built their budgets with the expectation of these funds. Therefore, LPBs may request all or part of those funds from the FY20 Planning Grant. To do so, the LPB for the county/counties must submit a proposal for the use and planned time of the expenditure, along with their plan for covering this expense in future grant years.

Funds must be expected to be expended between August 1, 2021 and July 31, 2022. Examples of what these funds can be used for are:

* Staff/persons with lived experience’s time in LPB or BoS meetings
* Staff/persons with lived experience’s time for planning LPB meetings
* Time spent coordinating LPBs- scheduling, taking notes, creating work products

The FY20 budget will have funding set aside to pay the annual costs of Zoom or another comparable video conferencing software. Training needs can most likely be filled through the work of the MIBOSCOC or state partner agency, however, if this is not the case, LPBs are encouraged to talk to the Coordinator with their specific needs.

This budget change has been made so that the COC can more proactively and strategically use the funds throughout the year and will be able to provide more direct consultation/technical assistance to LPBs targeted to their greatest needs.

Please complete the following with your community plans for fund use and return to [coordinator@miboscoc.com](mailto:coordinator@miboscoc.com) by **September 1, 2021**. The Finance committee will review and discuss plans with you as necessary.

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| County/Counties | Description of Use/Plan for Future Years | Amount | Date Incurred |
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