**2020 Application/Nomination for an Elected Seat on the**

**Michigan BOS COC Governance Council Executive Committee**

BASIC COMPOSITION and RESPONSIBILITITES

## Governance Council

The MI BOSCOC Governance Council is the lead decision-making body and board responsible for planning for the use of the US Department of Housing and Urban Development (HUD) HEARTH CoC resources and coordinating these funds with other relevant resources in the jurisdiction.

**Responsibilities**

* Providing overall direction and leadership of the process
* Making all formal decisions of the CoC
* Strategic planning and goal setting
* Approving the selection of committee members
* Aligning and coordinating MI BOSCOC and other homeless assistance and mainstream resources
* Establishing priorities for and making decisions about the allocation of COC resources
* Monitoring and evaluating both system wide and individual program performance on established goals
* Receiving reports and recommendations from sub-committees and ad-hoc task groups
* Guiding the annual CoC Consolidated Application (Exhibit 1)
* Ensuring that all necessary activities (e.g. Point in Time count) are being implemented by LPBs.
* Disseminating information to all members
* Reviewing agendas and minutes from meetings.

Persons nominated for the CoC Governance Council Executive Committee should possess the following characteristics:

* High level of ethical behavior;
* A working knowledge of homelessness;
* A passion for ending homelessness;
* Familiarity with one or more state or federal funding sources (preferred);
* Capability to work effectively on a team;
* Availability of time to fulfill Governance Council responsibilities; and
* Compliance with the CoC Governance Charter and/or applicable policies.

Sept 2019

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| **Michigan Balance of State COC Governance Council Executive Committee APPLICATION** | | | |
| Applicant Name:  Denise Cornelius | | | |
| Name of Agency/Organization (if working for or representing an agency/organization): | | | |
| E-mail: denisecornelius56@gmail.com | | Governance Council County(ies):Gratiot | |
| Telephone: 517-819-5324 | | | |
| Address: 823 125th Ave | | | |
| City: Shelbyville | State: MI | | Zip Code: 49344 |
|  | | | |
| Which Elected Position are you interested in filling?  Treasurer | | * Chair * Secretary | |
|  | | | |
| If elected are you willing to participate in mandatory training for the entire CoC Board?   * **Yes X** * **No** | | | |
| **Explanation of Qualifications for Governance Council** | | | |
| Describe your involvement with the BOSCOC and/or your Local Planning Body:  I have been the Treasurer for the past 2 ½ years now and the chair of the Contractual Oversight committee for the BOSCOC. I have been representing the Clinton LPB of the past 2 years, but will be moving shortly to another area. As the director of the HARA in Clinton County, I have been on several work committees over the years including the CE Policy, the PIT/HIC, and the Planning Committee for a community forum to discuss homelessness. As the HARA agency’s director I have been responsible for implementing all of the new HMIS initiatives, the CE policies, the new prioritization policies, and added several new programs to meet the gaps in services. These programs included PSH units, motel funds, and Emergency Food and Shelter Program funds used for housing. | | | |
| Briefly describe the experience or expertise that qualifies you to represent the specific seat identified:  A Treasurer should understand grants management and be able to put the funds into use based on the mission of the group and the purpose of the funding. The Treasurer is also supposed to approve of the funds being used so the funds are managed appropriately and report these activities to, in this case, the Governance Council. I have been managing HUD CoC grants for over 20 years. And, have written many contracts and had oversight of the same for just as many years. I have also managed ESG, ESP, ESFP grants and many State grants such as the PATH-street outreach grant from DHHS and the Prisoner Re-entry grant from MDOC. | | | |
| What are characteristics you possess that make you a strong candidate for the Board?  I am honest and hardworking, and I have a lot of skills to share after 21 years as the Director of a front lines agency in a rural community. I believe I am a collaborator and can work with anyone for this cause. Since I have been working with 2 rural communities over these years, I believe I understand rural homelessness. Additionally, over this period of time, I have introduced many systems and ideas that have become best practices and have earned recognition from others. I also believe in this work and that the people we serve deserve a well-organized system to meet their needs and make positive changes in their lives. | | | |
| What else would you like the BOSCOC Membership to know about you?  I have enjoyed helping the new initiatives that the BOSCOC has taken on and look forward to continuing that work. | | | |
| **NEXT STEPS** | | | |
| **Elected Seats:** Subject to LPB Election results. (Follow instructions below)  **County Reps:** Selected by LPB/Not Subject to election. (Application needed for records) | | | |

**Please submit this application packet to** [secretary@miboscoc.com](mailto:secretary@miboscoc.com) or [coordinator@miboscoc.com](mailto:coordinator@miboscoc.com) and include: **Picture/Headshot of yourself**

**Short Bio not to exceed 450 words**

* Unless otherwise notified, your nomination packet will be sent out to all BOSCOC membership for review.