

# Michigan Balance of State Continuum of Care

March 10<sup>th</sup>, 2022

Meeting Minutes

**GC Members Present:** Amanda Bergeron, Eva Rohlman, Lori Pieri, Denise Cornelius, Theresa Beesley, Laura Heintzelman, Elise Gapczynski, Katrina Pelfry, Christa Jerome, Kerry VanHouten, Diana Hanna, Donna St. John, Kimberly Heberd, Rebecca Zemla, Sally Currie, Angila Heintiz, Carrie Nyenhuis, Eric Hufnagel, Geri Hamlin, Jesica Mays.

**Community Members Present:** Allison Green, Angel Wilkins, Angie Metzger, Ashley Gagnon, Ashley Sellnow, Victoria Purvis, Chelsey Cloft, Laura Reaume, Lisa Reincke, Lynn Nee, Michele Gunkelman, Molly Redburn, Rachel Pung, Rebecca Tallarigo, Rochelle Clemens-Ludtke, Susan Conrad, Bill Jessup, Christina Soulard, Grace Ronkatis, Jaime Gabriel, Jim Perlaki, Jen Leaf, Jason Parks, Betsy Hugget, Pamela Elise, Takisha Jones, Lori Johnson, Denise Bannon, Elizabeth Heinkeman, Erin Viau, Jill Schumaker, Misty Fogg, Nicholas Emerdofer, Patty Ryan, Wendy Near, Traci Multzani, Tarin Pressler, Susan Smith, Rebecca Rogan, Rachel Burzyk.

## **Welcome and Introductions**

Meeting was called to order at 10:02 a.m.; Eva Rohlman welcomed all attendees and welcomed all executive committee members. Gave an overview of how we make decisions, always by consensus.

## **Review/Approve Agenda**

Eva asked if there were additions or comments to the March 10<sup>th</sup>, 2022, Agenda. *There were no objections or concerns noted – consensus recorded for the March 10<sup>th</sup>, 2022, Agenda.*

## **Review/Approve Minutes**

Eva asked if there were additions or comments to the February 10th, 2022, Minutes. *There were no objections or concerns noted – consensus recorded for the February 10th, 2022, Meeting Minutes.*

## **March 10<sup>th</sup>, 2022, meeting:**

A voice recording and slides of this informational presentation is available on the [www.miboscoc.com](http://www.miboscoc.com) website.

## **BOS Training Site-RRH Core Components:**

- Can be located on the MIBOS Training Site directly. Training: 150 RRH #1  
<http://www.miboscoc.com/training-site.html>

## **Policy Update-Program Standards of RRH & Coordinated Entry Policy:**

- Program Standards of RRH:
  - Policy can be found on MIBOS website with minutes and agenda for March 10th, 2022. Long term placement can be found here: <http://www.miboscoc.com/governing-documents.html>
  - Documentation of eligibility, examples, move in assistance, rent, rental subsidy, best practice.
  - Policy was vetted through MSHDA and MIBOS executive committee.
  - Adopting policy.
- Coordinated Entry Policy:
  - Went through multiple committees to provide feedback and changes as needed.

- o DV providers at the table, advocating and part of the changes in regards to their clients.
- o Adopting the change with CE policy.

### **Coordinated Entry Committee Report - Jesica Mays**

- Feedback from community members: Higher numbers of adult foster care homes closing and were told to call housing programs for assistance. Google forms was sent to the HARA to identify if HARAs are experiencing
- March 23rd, 2022 is the next CE meeting at 930am.

### **Finance Committee Report - Denise Cornelius**

- Finance met, went over the budget. Biggest discussion was on what kind of TA or training that we can spend money on. Came up with a nice list of ideas. However, if anyone in the community has needs that have not been met, please send the ideas or requests to Jesica Mays.
- Should close out with no money going back to HUD.
- Next meeting is April 1st, 2022 at 1pm.

### **Performance and Outcomes Committee – Jesica Mays**

- Working on a lot of projects. Project pages, looking into the data warehouse as a tool. We are looking at system performance and data quality.
- Next meeting: Monday April 4th, 2022 at 2:00pm.

### **Membership and Equity ~ Amanda Bergeron & Jesica Mays**

- Working to update MIBOS roster
  - Reviewed the current roster and explained where to locate on the website.
  - Discussed the application for GC county memberships and where to access the application.
- Statewide C4 Workgroup- Information sent out in the last update newsletter. Time commitment is 10 hours per month. Actively recruiting members to join in on this equity work.
- GC Membership requirements-question was who do we send applications to: Amanda & Jesica receive those applications. Time commitment would be monthly attendance to governance council meetings and being able to review necessary meeting materials and be able to share out to LPB or local community contacts.
- Next meeting: March 18th, 2022 at 1pm.

### **Contractual Oversight Committee ~ Denise Cornelius**

- We met and updated and finalized the collaborative applicant agreement.
- We started working on the HMIS agreement and there were a lot of questions regarding this agreement, which is being sent back to the executive committee for clarification and larger discussions.
- This committee meets on an ad hoc basis.
- If interested in joining, please email Eva, Denise or Jesica.

### **Vulnerable Populations Committees:**

- **Youth Committee (Chair – Jim Perlaki)** –. Continued to discuss youth listening sessions. Embarking on a partnership with Lutheran Services with Wisconsin and UP. Identifying young people who can have a voice that can represent youth that are at risk or are experiencing homelessness. This is a continued conversation. Looking at goals that we set as a committee, we spent a great deal of time on vulnerable

population services, including youth pregnancy and lgbtq. Also spent some time promoting justice through an advocacy day that took place at the beginning of March. It was a great day of advocacy of learning about expanding resources to runaway and homeless youth.

- Next meeting is April 1st, 2022 at 11:00am.

- **Domestic Violence Committee (Co-Chairs Rachel Berzack and Erin Viau.)**

- Erin Viau presented- We met February 14th, 2022. Biggest thing that we discussed was the comparable data issues. RFP for a vendor that can build a database for comparable data for DV individuals. Discussed HMIS ROI issues and will be following up at our next meeting.
- Next meeting: April 20th, 2022 at 9:30am.

- **Veterans Committee (Chair – Carly Huffman)**

- Eva Rohlman presented: A new co-chair has been established: Katie Graham
- Roaster work. Looking to keep the map aligned with the SSVF providers. What VA medical centers are associated with our BOS areas.
- On going project working on getting HUD information into HMIS, bouncing this to performance and outcomes and asking for some TA.
- Statewide motion about reinvigorating the pledge to end veteran homelessness, ongoing conversation.
- SOAR-trying to increase SOAR providers.
- Next meeting: April 26th, 2022 at 3:00pm.

### **Coordinator Update - Jesica Mays**

- Accessing interpretation services will be accessible through MIBOS website very soon. All documents will be uploaded.
- Through the training site: <http://www.miboscoc.com/training-site.html> you can access interpretation services. Jesica is working on finalizing this service through the training website. Everything that you will need will be in one place under interpreter services on the training site. All the documents will be able to be uploaded, including materials and videos. We want this to only be used by members of the balance of the state that are doing the work with getting people housed. The site can also track the usage of the service.
- Per agency log to understand how many minutes are needed overtime.

### **HMIS Administrator Update - Elizabeth Hurkman & Jill Shoemaker**

- Getting to the end of the federal , finalizing the LSA. We did notice a few changes in the reporting measure, we are digging deeper into that.
- In the middle of PIT and HIC , we have asked all BOS partners to have PIT data entered by the end of the day of March 18th, 2022. We are working on reviewing the data, in particular to RRH.
- Lunch and learn taking place this month, topic unknown at this time.

### **Public Comment/Announcements:**

- Eric Hufnagel : Homeless advocacy day is scheduled for March 30th, 2022 and more information can be located here: <https://mihomeless.org/index.php/2022/02/17/advocacy-day-information/>
- Breakfast of champions awards taking place May 10th, 2022 from 9-11am. More information can be found here: <https://mihomeless.org/index.php/breakfast-of-champions/>
- Allison Green: Training available: monthly free event, March 28th, 2022 from 1-230pm “Active engagement and de-escalation” Presented by CSH. On March 23rd, 2022 “regaining your power by banishing decision fatigue” Last session for trauma informed care series “approaches to become trauma

informed and inclusion” free to all BOS members and has been sent out via email. If you need the link, or have questions, please contact: [agreeen@mihomeless.org](mailto:agreeen@mihomeless.org)

**The next Governance Council Meeting is scheduled for April 14th, 2022 from 10:00am-12:00pm**

**The meeting adjourned at 11:41 am.**

**Submitted by Amanda Bergeron, MIBOSCoC Secretary**