**Members Present**

**Michigan Balance of State Continuum of Care**

**September 9, 2021**

**Meeting Minutes**

*Christa Jerome - Secretary, Chair - Tina Allen, Treasurer - Denise Cornelius*, Clint Brugger, Diana Hanna, Donna Hanna, Donna St John, Eric Hufnagel, Eva Rohlman, Geri Hamlen, Jenifer Rodgers, Kim Cain, Laura Heintzelman, Lori Pieri, Lynn Hendges, Ruth Burhop, Theresa Beesley, Ragan Cudney.

**Non-Members Present**

Amanda Bergeron, Angel Wilkins, Angie Metzger, Ashley Gagnon, Aubri Anderson, Christina Soulard, Courtney Holmes, Dana Viges, Elsie Gapczynski, Gene Nethaway, Gerry Leslie, Jason Parks, Jason Weller, Jen Leaf, Karen Bertetto, Kerry VanHouten, Kim Stuhler, Lisa Reinecke, Lori Johnson, Lynn Nee, Marty Roberts, Michells Metz, Misty Fogg Vankampen, Nicholas Emmendorfer, Rachel Berzack, Rachel Pung, Rebecca Tallarigo, Rich Holmstrom, Robin Greiner, Shanna Smith, Susan Conrad, Tarin Presler, Theresa Beasley, Valerie Hoffman, Victoria Purvis, Windy Near, Rebecca Zelma, Marc Bender.

**Welcome and Introductions**

Meeting was called to order at 10:00 a.m.; Tina Allen welcomed all attendees.

**Review/Approve Agenda**

Tina asked if there were additions or comments to the September 2021 Agenda. *There were no objections or concerns noted – consensus recorded for the September 2021 Agenda.*

**Review/Approve Minutes**

Tina asked if there were additions or comments to the July or August 2021 Minutes. *There were no objections or concerns noted – consensus recorded for the July and August 2021 Meeting Minutes.*

**By Name Lists, Prioritization, and Housing Project Access ~ Ashley Halladay-Schmandt**

Coordinated Entry is a process that ensures that all people experiencing a housing crisis in a defined geographic area have a fair and equal access, and are quickly identified, assessed for, referred, and connected to housing and homeless assistance based on their needs and strengths no matter where or when the present for services. This presentation focused on Prioritization (process of matching vulnerability and need to appropriate housing intervention or service types. In street outreach, prioritizing how to manage the caseload and who is next for housing programs) and Referrals (matching person to available and appropriate community resources, housing, and services). Prioritization ensures that people with the most acute service needs are being housed first. By-Name-List (BNL) is a comprehensive list of every person in a community experiencing homelessness, updated in real-time. The BNL will be the mechanism for prioritization and referral into ANY housing program operated through state or federal funding. There needs to be a BNL Meeting set up to ensure all people experiencing homelessness in each region or community can access the homeless response system and that services are being provided in a coordinated manner – invitees should include HARA representatives, shelter providers, street outreach providers, DV providers, motel program representatives, youth providers, veteran providers, and housing program providers. A voice recording and slides of this information is available on the www.miboscoc.com website.

**Coordinated Entry Committee Report ~ Halladay-Schmandt**

* The committee did not meet this month instead focus was placed on having the HARA sub-committee review and provide feedback on the work this Committee has done on updating the Coordinated Entry Policy.

**Finance Committee Report ~ Cornelius**

* The committee met on September 8 and recommended stipend money for individuals to attend the Homeless Summit.
* The RFP was released to support a person to assist Jesica in the MIBOSCOC work; one person submitted a proposal and will be interviewed by the Executive Committee – this will be paid from the HUD FY20 planning dollars.

**Performance and Outcomes Committee ~ Allen (Interim Chair)**

* + The committee will meet Monday, September 13 at 2:00 pm, due to Labor Day Holiday.
  + Conversations continue with MCAH regarding targeted areas of the System Performance Measures and developing tools to better support Local Planning Bodies in increasing System Performance and Outcomes.

**HUD CoC Application and Evaluation ~ Pieri**

* + The HUD FY21 CoC Program Competition items are available on the MIBOSCOC website. Additional questions were sent out to project applicants for additional points – these questions were identified upon the Notification of Funding Opportunity (NOFO).
  + Project Applications are due in e-SNAPS by close of business on September 22.

**Membership and Nominating ~ Jerome**

* + Nominations for the Chair and Secretary Seats will be accepted over the next month with consensus taking place at the October MIBOSCOC Meeting. The Nomination Form will be sent out to Governance Council Members. To occupy any seat on the Executive Committee, you must be a Governance Council Member.

**Contractual Oversight Committee ~ Cornelius**

* Jesica will be sending out a Doodle Poll to establish a date to meet to review contracts that are coming due.

**Racial Equity and Accountability ~ Jerome**

* + The Racial Equity and Accountability Committee has been merged with the Membership and Nominating Committee. The committee will be meet tomorrow, September 10 at 1:00 pm.

**Vulnerable Populations Committees**

* Youth Committee (Chair – Jim Perlaki) – Jim Perlaki was named the as the Chair of the committee. Will meet October 1 with discussion focusing on the changes released in the NOFO as they relate to homeless youth.
* Domestic Violence Committee (Chair – Robin Grenier/Beth Cassady) – the committee reviewed the DV Bonus opportunities available in the FY21 NOFO.
* Veterans Committee (Chair – Carly Huffman) – the committee has not met in several months due to scheduling conflicts.

**Coordinator Update ~ Mays**

* + An announcement is forth coming regarding the RFP received for a support person for Jesica
  + Stipends are available for two (2) registrations, per county, for the Michigan Virtual Summit
  + Six (6) stipends are available for attendance at National Ending Homelessness Virtual Conference
  + Project Applications are due into MIBOSCOC and in eSNAPS by September 22

**HMIS Administrator Update ~ Leslie**

* + New Data Standards take effect on October 1; the focus of these is race and gender.
  + MCAH has recorded trainings available that assist with these new standards.
  + New data entry forms are being developed to reflect the updated data standards
  + Coordinated Entry needs to be implemented by October 1; if assistance is needed, please contact the MCAH Help Desk at mihelp@mihomeless.org

**Public Comment/Announcements**

* + There were no public comment/announcements

The next Governance Council Meeting is scheduled for October 14, 2021, at 10:00 am.

Meeting adjourned at 11:15 am.

Submitted by Christa Jerome, MIBOSCoC Secretary