

# Michigan Balance of State Continuum of Care

August 13, 2020

Meeting Minutes

## In-Person Members

None

## In-Person Non-Member

None

## Call-In Members

Theresa Beesley; *Vice Chair – Lori Pieri*; Dave Ransom; Laura Heintzelman; *Chair - Tina Allen*; *Secretary – Christa Jerome*; Diana Hanna; Past Chair – Eric Hufnagel; Lynn Hendges; Angelia Heinitz; Father Tom Anderson; Pamela Elise; Clint Brugger; Adam Traviss; Rebecca Zemla; Windy Near; Kittie Tuinstra; Ragan Cudney; Cynthia Arneson; Jennifer Rodgers.

## Call-In Non-Members

*Coordinator - Jesica Vail*; Michelle LaJoie; Sally Currie; Angie Meztger; Jen Leaf; Christina Soulard; Hadlee Robinson; Misty Fogg; Rebecca Tallarigo; Valerie Hoffman; Wendy Johnson; Carrie Nyenhuis; Grace Ronkaitis; K'Quiana Griffin-Knowling; Tina Robbins; Aubri Anderson; Ashley Gagnon; Durand Dean; Kris Brady; Toni Newell; Tina Baross; Laurel Burchfield; Jason Weller; Andrew Chaponda; Rochelle Clemens-Ludtke; Sharon Maki; Fredy Portillo; Erin Rubingh; Bill Jessup; Cara Coleman; Greg Johnson; Rachel Pung; Sophia Estrada-Ferreira; Ryan Redmond; Robin Greiner; Rich Holstrom; Lori Lamoreaux; Kim Stuhler; Jodie Garver; Jennifer Scally; Eunice Link; Beth Brunelli; Andrew Tomlinson; Brianna Kammer-Walsh.

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## Welcome and Introduction

Meeting was called to order at 10:00 a.m.; Tina Allen welcomed all attendees.

## Review/Approve Agenda

Tina asked if there were additions or comments to the August 2020 Agenda. *There were no objections or concerns noted – consensus recorded for the August 2020 Agenda.*

## Review/Approve Minutes

Tina asked if there were additions or comments to the July 2020 meeting minutes. *There were no objections or concerns noted – consensus recorded for the July 2020 minutes.*

## Governance Charter for CoC: Annual Update and Discussion ~ Vail

Tina Allen provided information on how Local Planning Bodies fit into the MIBOSCoC. The MIBOSCoC view local planning bodies as a committee of Balance of State, so each Local Planning Body can use/submit the MIBOSCoC Governance Charter as their By-Laws because each Local Planning Body is part of the Balance of State. This practice is the same for Coordinated Entry Policies, Local Planning Bodies can submit the MIBOSCoC Coordinated Entry Policies as their own.

Jesica facilitated a PowerPoint presentation regarding the Governance Council and By Laws (aka Governance Charter). Each year the Governance Charter is reviewed and updated as required by

HUD. The Governance Charter allows ALL Local Planning Bodies (LPB) that are part of the Balance of State to function as a unit. Local Planning Bodies can also use the State's Strategic Plan as their own with no need to create a local plan – the LPB can just add additional steps to achieve the goal. Each Local Planning Body is represented on the MI Balance of State by Local Planning Body appointment. It is the intent of the MIBOSCoC to provide LPBs time to work on ending homelessness and not have to focus on creating/updating policies and procedures. If a Local Planning Body would like Jessica to speak on this topic directly to the LPB, please send an email to her at [coordinator@miboscoc.com](mailto:coordinator@miboscoc.com). A voice recording of this presentation is available on the [www.miboscoc.com](http://www.miboscoc.com) website.

#### **Coordinated Entry Committee Report ~ Halladay-Schmandt**

- The Coordinated Entry Committee's discussion focused on required changes to the Coordinated Entry Process and workflows to meet HUD Guidelines starting October 1.

#### **Finance Committee Report ~ Cornelius**

- The Finance Committee is closing out the 2018 Planning Budget and working on the 2019 Planning Budget. A new process is being developed for the allocation of the System Coordination Fund to each county.

#### **Performance and Outcomes Committee ~ Ransom**

- This Committee is working on ideas for data quality and have been looking at current capacity at the local level. A survey is being created to gain knowledge of needs and current understanding of HMIS at the local level.

#### **Membership and Nominating ~ Jerome**

- There are vacancies for the following counties – Houghton, Schoolcraft, Presque Isle, Oscoda, Otsego. The committee met and discuss ideas to recruit representation from these counties. MIBOSCoC Governance Council Executive Committee elections for the seats of Vice-Chairperson and Treasurer will be held in the fall – responsibilities of these seats are found within the Governance Charter.

#### **Contractual Oversight Committee ~ Cornelius**

- The Collaborative Applicant Agreement has been finalized.

#### **Vulnerable Populations Committees**

- Youth Committee (Chair – Cindy Arneson) – has not met/no report available.
- Domestic Violence Committee (Chair – Robin Grenier/Beth Cassady) – the Committee meets the 3<sup>rd</sup> Wednesday of the month in the morning. The committee is focusing on developing information surrounding being trauma informed. The Committee is also using this work as a platform to share information and create a cohesive understanding of the relationship between DV agencies and MIBOSCoC. Transitional Supportive Housing Programs that were awarded to DV Agencies will start October 1.
- Veterans Committee (Chair – Carly Huffman) – the Committee is discussing the ways additional Supportive Services for Veteran Families funding will be able to meet the needs of Veterans through 2022.

### **Coordinator Update ~ Vail**

- Jessica had a last name change from Vail to Mays due to her recent nuptials.
- A lot of working is happening around end of year wrap up and HUD requirements for the Coordinated Entry Process.
- Continuing work on the training site for members.
- Will be reaching out the local planning bodies regarding membership of unrepresented counties.

### **Public Comment/Announcements**

- No public comments were noted.

The next Governance Council Meeting is scheduled for September 10, 2020 at 10:00 am.

Meeting adjourned at 11:45 am.

Submitted August 19, 2020: Christa Jerome, MIBOSCoC Secretary