**In-Person Members**

**Michigan Balance of State Continuum of Care**

**April 11, 2019**

**Meeting Minutes**

None

**In-Person Non-Member**

*CoC Coordinator-Christina Soulard;* Janet Irrer.

**Call-In Members**

Theresa Beesley; Pat Niksich; Lisa Schmierer; *Vice Chair-Lori Pieri*; Ashley Halladay-Schmandt; John McLintock; *Chair-Tina Allen*; Kelcey Lilley; Roman Hank; Hannelore Dysinger; Father Tom Anderson; Windy Near; *Secretary-Christa Jerome;* Diana Hanna; Jennifer Rodgers; Kim Cain; Kaleigh Buris; Kittie Tuinstra; Carly Huffman; Eva Rohlman; Donna St. John; Alex Miller; Rebecca Zemla; Emily Cornwell; *Treasurer-Denise Cornelius*; Clint Brugger; *Past Chair-Eric Hufnagel*; Lynn Hendges; Kelly Rose.

**Call-In Non-Members**

Grace Ronkaitis; Victoria Purvis; Jason Parks; Rebecca Tallegrio; Laura Reaume; Gerry Leslie; Misty Fogg; Bruce Beaudoin; Kael Meyer; Pam Elise; Michael Morrison; Stacie Nielson; Kathleen Hines, Jenni Caverson.

**Welcome and Introduction**

Meeting was called to order at 10:00 a.m.; Tina Allen welcomed all attendees.

**Review/Approve Agenda**

Tina asked if there were additions or comments to the April 2019 Agenda. *There were no objections or concerns noted – consensus recorded for the April 2019 Agenda.*

**Review/Approve Minutes**

Tina asked if there were corrections or comments to the March 14, 2019 Meeting Minutes. *There were no objections or concerns noted – consensus recorded for the March 14, 2019 Meeting Minutes.*

**FY18 HUD CoC Application Debrief ~ Soulard**

* The presentation covered specific areas of the HUD FY18 Collaborative Application – reminder this is a competitive grant and the score received overall impacts the MIBOSCOC Planning Dollars and the overall eligibility for Bonus dollars. Areas of the Application that were referenced during the presentation included - **Scores** by section, **Comparison** to others, **Opportunities** for improvement and **Goals** for future applications. A copy of the presentation slides and a voice recording are available on the [www.miboscoc.com](http://www.miboscoc.com) website.

**Coordinated Entry Committee Report ~ Halladay-Schmandt**

* The Committee have met, and discussion is taking place on what is the committee’s next steps. The OrgCode Trainings have wrapped up. The Committee will meet soon to review and update the Coordinated Entry Policy to meet HUD requirements; once updated they will be shared with Council for review.

**Finance Committee Report ~ Cornelius**

* The Committee will meet April 26 at 9:30 to plan next year’s budget.
* Most agreements have been received back from local communities for the $1,000 per county for System Coordination Funds that need to be expended by June 30, 2019.
* Still collecting back-up documentation from BOS counties for the System Coordination Funds $1294/per county); submit back up documentation to MIBOSCOC Coordinator.

**Performance and Outcomes Committee ~ Stone**

* The committee has met and looked at reports that reflects length of time homeless reports and what might impact the average length of time homeless data that is presenting in reports. There was a meeting with the State partners, MSHDA & MCAH, to look at the data and determine what information can be shared with agencies and how to guarantee data quality.

**Membership and Nominating ~ Jerome**

* Donna St. John has replaced Nancy Money as Midland County’s Representative.
* Nominations will be sought in September 2019 for the positions of Chair and Secretary of the Executive Committee.

**Contractual Oversight Committee ~ Cornelius**

* The Committee met and reviewed three contracts that are upcoming;
  + HMIS Lead Agency Oversight between MCAH and MIBOSCOC
  + Coordinated Applicant between MSHDA and MIBOSCOC
  + Planning Grant Funds between MCAH and MIBOSCOC
* The Committee will start the process of reviewing the Coordinated Entry Contract soon.

**HUD CoC Application and Evaluation Committee ~ Pieri**

* This Committee has met several times and are preparing materials for the upcoming NOFA. A timeline has been developed, the renewal application, the score card and the detailed instructions have been updated. All items have been sent to the committee for review and then will be forwarded to the Executive Committee.

**Vulnerable Populations Committee ~**

* Youth Committee (Chair – Cindy Arneson) – the Committee has not met.
  + Wexford, Missaukee, Manistee signed up to participate in a 100 Day Youth Challenge funded by HUD through Rapid Results Institute that became available to MIBOSCOC. There is a lunch event is being planned and the team members will be traveling to South Carolina to participate with another community who is part of the cohort to create an overall goal for this 100 Day Youth Challenge.
* Domestic Violence Committee (Chair – Shelly Safi) – the Committee met in the March and will meet again in early May.
  + The FY18 NOFA and application was reviewed. Members are working on putting together a narrative to have ready for the FY19 NOFA release.
* Veterans Committee (Chair – Carly Huffman) – the Committee met February 26.
  + Manistee, Missaukee, Wexford has met Functional Zero regarding homeless veterans and was recognized at the Federal Level by the VA.
  + The Committee is focusing on the by-name lists and their importance.

**Coordinator Update ~ Soulard**

* Christina will be attending the National Human Services Data Consortium in Nashville, TN.
* Christina will be joining the 100 Day Youth Challenge Cohort in South Carolina.
* Interested Local Planning Bodies that would like to apply for the Youth Homelessness Demonstration Grant should plan on submitting their signal of intent to Christina; the signal of intent is due tomorrow.
* Christina is putting together a list of needs across the State to indicate what resources are available in local communities versus what is the identified need according to data.

**Public Comment/Announcements**

* No public comments noted

The next Governance Council Meeting is scheduled for May 9, 2019, at 10:00 am.

Meeting adjourned at 11:07 am.

Submitted May 2019: Christa Jerome, MIBOSCOC Secretary