**In-Person Members**

**Michigan Balance of State Continuum of Care**

**September 13, 2018**

**Meeting Minutes**

Kelly Rose

**Non-Voting In-Person Attendees**

*CoC Coordinator-Christina Soulard*; Janet Irrer

**Call-In Members**

Theresa Beesley; Maria Martin; Pat Nicksich; Lisa Schmierer; Lori Pieri; Dodie Rautiola; Ashley Halladay-Schmandt; Bill Jessup; *Chair-Tina Allen*; Adam Traviss; Melissa Fuhrman; Kelcey Lilley; Hannelore Dysinger; Father Tom Anderson; Alice Stone; Keith Moore; *Secretary-Christa Jerome;* Diana Hanna; Cynthia Arneson; Kim Cain; Kaleigh Buris; Eva Rohlman; Doug Lewis; Teagan Lefere; Alex Miller; Ragan Cudney; Rebecca Zemla; Melinda Johnson; Angila Heinitz; Kimberly Hemker; Emily Cornwell; *Treasurer-Denise Cornelius*; Clint Brugger; Kelli Tackett; *Past Chair-Eric Hufnagel*.

**Non-Voting Call-In Attendees**

Gerry Leslie; Pam Elise; Grace Ronkaitis; Victoria Purvis; Rebecca Tallegrio; Misty Fogg; Laura Reaume.

**Welcome and Introduction**

Meeting was called to order at 10:02 a.m.; Tina Allen welcomed all attendees.

**Review/Approve Agenda**

*Lori Pieri made motion to approve agenda; Alice Stone 2nd; no objections were noted to the motion; September 2018 Agenda approved.*

**Meeting Minutes**

*Alice Stone made motion to approve; Lori Pieri 2nd; no objections were noted to the motion; August 2018 Minutes approved.*

**FY17 HUD CoC Round Debrief and FY18 HUD CoC SWOT Analysis ~ Soulard**

Christina reported on scoring the MIBOSCOC received on FY17 HUD COC Competitive Application. The BoS CoC scored 44.25 out of 50 in Section 1: Structure and Governance (Setting Policy, Inclusion and Participation and Project Review and Ranking); Section 2: scored 22.5 out of 46 under Data Collection and Quality (Policy and Governance of HMIS, PIT Counts (yearly comparisons), HIC compared to HMIS entry); Section 3: scored 63 out of 82 in Performance and Strategic Planning (Ability of the CoC to deliver RRH and PSH, System Performance Measures, and Impact to Vulnerable Populations); Section 4: scored 19 out of 22 in Cross-Cutting Policies (Intersecting with partners beyond strictly homeless services providers (Funders, PHAs, Youth Education, Criminal Justice, Employment). Nationally the Bos CoC scored in the average range. The power point presentation is available on the [www.miboscoc.com](http://www.miboscoc.com) website.

Christina analyzed the information that was gathered through the FY18 application process as follows: **S**trengths lie in the significant number of recipients of and sub recipients; 100% alignment with Housing First and Low barrier; 100% use of Coordinated Entry and prioritization. **W**eaknesses are that HUD recaptured a significant amount of funding (8%); projects struggling with client income data (cash and non-cash) and positive exits; and applications completed incorrectly. **O**pportunities that have arose from this information is Technical assistance to improve expenditure tracking and data collection; setting CoC service standards for PSH, RRH and Joint TH/RRH, and Building resource strategy based on data. Identified **T**hreats that could exist would be loss of HUD funding due to lack of performance; decline in service quality for those experiencing homelessness; more returns to homelessness. Next steps will be Technical assistant to applications who scored below threshold, establish routine monitoring mechanisms throughout the project year, and continue strategic conversations at the BoS CoC level to identify needed resources. The power point presentation is available on the www.miboscoc.com website.

**Coordinated Entry Committee Report ~ Halladay-Schmandt**

* The Committee is awaiting the report from OrgCode that will be shared at the October 2018 BoS CoC Meeting prior to the Homeless Summit. OrgCode has been invited to attend.

**Finance Committee Report ~ Cornelius**

* **Review/Approve FY17 Planning Grant Budget**
	+ *Eva Rohlman made a motion to approve the FY17 Planning Grant Budget as presented; Lori Pieri 2nd; no objections were noted to the motion; the FY17 Planning Grant is adopted as presented.*
* **Review/Approve proposed FY18 Planning Grant Budget**
	+ *Lori Pieri made a motion to approve the FY19 Proposed Planning Grant Budget as presented; Bill Jessup 2nd; no objections were noted to the motion; the FY19 Proposed Planning Grant is approved to be submitted to HUD as presented.*

**HMIS and Performance and Outcomes Committee ~ Stone**

* The Committee has met and discussed establishing policies and procedures for the committee and would like to provide support during these processes. Members are being trained on data quality and improvement along with taking a deep dive on system performance measures and areas that can be improved upon.

**Membership and Ad-Hoc: Nominations ~ Jerome**

* Nominations for the Vice Chair & Treasurer of the BoS CoC Executive Committee are being solicited; nomination form is available on the [www.miboscoc.com](http://www.miboscoc.com) website.

**Monitoring Committee ~ Dunn**

* No Report – Committee has not met.

**Project Evaluation Committee ~ Pieri**

* **Review/Approve FY18 HUD CoC Project Ranking**
	+ The Committee met and is seeking support from the Governance Council of their Project Ranking recommendation as presented. *Denise Cornelius made a motion to approve the FY18 Project Ranking as presented; Eric Hufnagel 2nd; no objections were noted to the motion; the FY18 Project Ranking is approved to be submitted to HUD as presented*.

**Vulnerable Populations Committee ~ Jessup**

* A question and answer session took place with United States Interagency Council on Homelessness regarding any issues with data quality from the Claim Memo Manistee, Wexford and Missaukee Counties submitted for Ending Veterans Homelessness. USICH has requested current data reports to be reviewed.
* Battle Creek and Saginaw VA Medical Centers are interested in a sharing agreement with the BoS CoC regarding data. A proposal has been made for a Sharing Agreement Pilot Test with these two Medical Centers. Further discussion will take place with MCAH.

**Public Comment/Announcements**

* No public comments/announcements provided.

Meeting adjourned 11:38 am

Submitted by:

Christa Jerome

September 2018